

Dear Expanded Learning Program Grantees:

This e-mail contains information on the involuntary and voluntary grant reduction processes for the After School Education and Safety (ASES), 21st Century Community Learning Centers (21st CCLC), and 21st Century High School After School Safety and Enrichment for Teens (ASSETs) programs.

Grant reduction processes are required by California *Education Code (EC)* sections 8483.7 and 8483.76, with such reductions taking place for these expanded learning programs beginning on July 1, 2018. Attached to this e-mail is the Voluntary Reduction of Grant Award form and the Grant Award Reduction Processes with examples.

Calendar for Attendance-Related Actions

- January 31, 2018: Attendance data reporting is due to the California Department of Education (CDE), Expanded Learning Division (EXLD) for the July 1–December 31, 2017 attendance data reporting period. Grant recipients may compile and use the data before then in the voluntary grant reduction process. The Voluntary Reduction of Grant Award form must be submitted to the Expanded Learning Division on or before the due date specified below.
- **March 1, 2018:** The Voluntary Reduction of Grant Award form is due to the CDE—***due date extensions beyond this date will not be granted***
- **March 2–March 16, 2018:** Data is compiled, attendance analysis completed, and involuntary grant reductions computed by the CDE
- **March 19–March 23, 2018:** Grant recipients are notified of involuntary grant reduction amounts. Revisions to attendance data or computations will only be considered within one week of the e-mail notice in the following circumstances:
 - Incorrect attendance data was submitted by the grantee
 - On an ASSETs Program original grant application, a higher than \$10 per student, per day cost was justified
- July 1, 2018: Effective date of involuntary and voluntary grant reductions.

Important: Revisions to attendance data or computations beyond March 30, 2018 will not be granted in order for the CDE to meet the statutory requirements for notification of new grant awards.

Expanded Learning Division
California Department of Education
1430 N Street, Suite 3400
Sacramento, CA 95814
Phone: 916-319-0923

CDE: <http://www.cde.ca.gov/ls/ba/>

 [facebook.com/CaliforniaExpandedLearningPrograms](https://www.facebook.com/CaliforniaExpandedLearningPrograms)

 [@CaELPrograms](https://twitter.com/CaELPrograms)

California's Expanded Learning Programs are an integral part of young people's education, engaging them in year-round learning opportunities that prepare them for college, career, and life.

You are currently subscribed to expanded-learning-grantees as: Ginty_maryjo@lacoed.edu.

To unsubscribe click here:

<http://165.74.253.23/u?id=3513027.0582f3db3b3efc7bf3b93e9c29666bed&n=T&l=expanded-learning-grantees&o=1547269>

(It may be necessary to cut and paste the above URL if the line is broken)

or send a blank email to leave-1547269-3513027.0582f3db3b3efc7bf3b93e9c29666bed@mlist.cde.ca.gov