

## California Department of Education Region 11 Representatives

**Mignonne Pollard, Education Programs Consultant, Region 11**  
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- Provide information on policies and procedures (such as CQI compliance).
- Conduct Federal Monitoring Program visits.
- Answer questions regarding compliance and education code.
- Review process and review site program plans.
- Review and submit school site substitutions.
- Provide technical assistance to administrators and school site personnel.
- Develop and make presentations at workshops, conferences, educational meetings, or via the internet on after school program components such as quality standards and compliance to education code.
- Monitor the annual work plans and activities of the regional leads.
- \*\*Advise local agencies regarding proper expenditures/ Explain 85/15 rule/other fiscal issues related to policies.

**Fred Sharp, Associate Governmental Program Analyst, Region 11**  
**works with grantees (A-Li)**

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- Answer questions related to the grant condition: A0-400, expenditure reports, attendance.
- Coordinate all fiscal operations of grants.
- Track accountability reports such as: statewide evaluation, CQI compliance.
- Provide answers to questions regarding distribution of grants.
- Develop and make presentations at workshops, conferences, educational meetings, or via the internet on after school program fiscal components such as use of ASSIST and how to successfully complete financial reporting requirements.
- Advise local agencies regarding proper expenditures.
- Provide technical assistance to after school sites.

**Karissa Lujan, Associate Governmental Program Analyst, Region 11**  
**works with grantees (L0-Z)**

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- Answer questions related to the grant condition: A0-400, expenditure reports, attendance.
- Coordinate all fiscal operations of grants.
- Track accountability reports such as: statewide evaluation, CQI compliance.
- Research fiscal issues; and provide input to and follow-up on issues and action items requiring policy and regulation changes for the after school programs.
- Advise local agencies regarding proper expenditures.
- Provide answers to questions regarding distribution of grants.
- Develop and make presentations at workshops, conferences, educational meetings, or via the internet on after school program fiscal components such as use of ASSIST and how to successfully complete financial reporting requirements.
- Provide technical assistance to after school sites.