

# ASSETS

## Professional Development Series

### 3-Part Series: March 1, March 29, and April 26 (10AM–1PM)

The Professional Development Series will take place over a two-month period of time. Participants should plan to attend all three dates. Each of the three meetings will be face-to-face and between those meetings participants will have aligned work in which their direct supervisor will provide support.

Each participant will be required to have read and have with them the program narrative for their program site. This will be used as a guiding document for their integrated learning and ongoing work throughout the professional development series.

#### Content Covered

##### Day 1: March 1

Quality and Compliance, Attendance, Recruitment, Master Schedule, Staffing, Participant Profile, Program Planning, Working with your Budget, Program Design, Community Partnerships

##### Day 2: March 29

Continuation from Day 1 and Building Strong Relationships with the Instructional Day

##### Day 3: April 26

Continuation from Days 1 and 2, and Staff Development and Student Voice/Choice/Leadership in Program

REGISTRATION Required—No Walk-ins: <http://aspire.lacoe.edu>