

**LOS ANGELES COUNTY OFFICE OF EDUCATION
EXPANDED LEARNING TECHNICAL ASSISTANCE UNIT
Application for CQI Pilot Project 2018-19**

Grantee Name: _____

School Sites Represented: _____

Participants':	Names	Positions
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____

Grant Manager Name: _____

Grant Manager Signature *REQUIRED: _____

Project Requirements:

A consistent team of up to five people (1 Grant Manager/Executive Director, 1-2 Program Directors, 2-3 Site Coordinators) **MUST:**

- ✓ Watch the CQI webinar provided by the ELTAU <https://connect.lacoe.edu/pb1v92rx3ey0/>
- ✓ Have Adobe Connect installed on computers for webinar participation * NO phone calls
- ✓ Participate in an orientation webinar on 10/5/18 from 10-12
- ✓ Attend ALL in-person learning sessions: 10/16 8-12; 1/22 8-12; 4/9 8-12 * *at Lakeshore Learning*
 - *Be on time and stay the entire session*
- ✓ Commit to participating in monthly coaching either on site or via phone/webinar
- ✓ Commit to designing a CQI plan, implementing it in between in-person learning sessions, reflecting on progress, and iterating the plan
- ✓ Submit monthly reports via Google docs (very brief summary of work done that month)
- ✓ Complete a pre, mid-year, and post survey
- ✓ Participate in a brief exit interview in May

Please respond to the following questions:

1. What do you hope to gain from participating in this pilot program?

2. Please describe your current level of understanding and comfort with the CQI process. What have you done to date with the CQI process?

3. Which Quality Standard(s) are you currently focused on?
Please circle all that apply for the sites participating in this project.

Safe and Supportive Environment	Active and Engaged Learning	Youth Voice and Leadership
Healthy Choices and Behaviors	Skill Building	Diversity, Access, and Equity

Project Timeline:

September 2018

- 9/21 Applications are due at NOON to Sue Gevedon at the ELTAU (gevedon_sue@lacoedu)
9/26 Applicants are notified of acceptance

October 2018

- 10/5 10:00–11:00 am Orientation webinar for all accepted participants
10/16 8:00 am–12:00 pm Learning Session #1
(IN PERSON—Lakeshore Learning Materials Lounge: 2695 E. Dominguez Street Carson, CA 90895)

November 2018

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

December 2018

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

January 2019

- 1/22 8:00 am-12:00 pm Learning Session #2
(IN PERSON—Lakeshore Learning Materials Lounge: 2695 E. Dominguez Street Carson, CA 90895)

February 2019

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

March 2019

On-site/virtual support via site visits, webinars, conference calls, coaching sessions

April 2019

- 4/9 8:00 am-12:00 pm Learning Session #3
(IN PERSON—Lakeshore Learning Materials Lounge: 2695 E. Dominguez Street Carson, CA 90895)

May/June 2019

Exit interviews with each team (conference call/webinar)