



COMPREHENSIVE SCHOOL SAFETY PLAN COMPLIANCE CHECK-LIST

REQUIREMENT	DESCRIPTION	SATISFIED
Developed and written by the SSC or Safety Committee EC 32281	There is sufficient documentation supporting stakeholders, including local LE/FD, participated in the planning process, not just “signed off” on a plan that was presented to them. Documentation can include, but is not limited to: <ul style="list-style-type: none"> • Meeting agendas/minutes. • Emails or other related correspondence. 	
A systematic planning process was used EC 32280	There is sufficient documentation supporting stakeholders critically reviewed the school’s culture and ability to comply with safety laws and policies.	
Includes a stake-holder review of specified policies and procedures. The review is conducted in order to assure the school has procedures for complying with these policies and procedures EC 32282	The plan must go beyond simply reading these policies/procedures and provide sufficient documentation to support the school has procedures in place for complying with the requirements. <ul style="list-style-type: none"> ○ At times the review will show non-compliance. This is acceptable as long as the plan also includes reasonable steps to gain compliance. 	
	<ul style="list-style-type: none"> • Assessment of campus crime. EC 32282(a)(1) 	
	<ul style="list-style-type: none"> • Child abuse reporting. EC 32282(2)(A) 	
	<ul style="list-style-type: none"> • Disaster procedures. EC 32282(B)(I-IV) 	
	<ul style="list-style-type: none"> • Suspension/Expulsion procedures. EC 32282(C) 	
	<ul style="list-style-type: none"> • Procedure to notify teachers of dangerous pupils. EC 32282(D) 	
	<ul style="list-style-type: none"> • Discrimination/Harassment policy. EC 32282(E) 	
	<ul style="list-style-type: none"> • Dress-code related to “gang apparel.” EC 32282(F) 	
	<ul style="list-style-type: none"> • Procedures for safe ingress/egress. EC 32282(G) 	
	<ul style="list-style-type: none"> • Rules and procedures for school discipline. EC 32282(I) • Procedures for conducting “tactical responses” to criminal incidents. EC 32282(J) (Not for Public Review) 	
The plan includes procedures for providing a safe and orderly environment conducive to learning EC 32282(H) EC 32282(b)	The plan should include a list of all school related activities that encourage involvement and inclusion, as well as all existing safety measures. The plan must include at least two goals for the upcoming school year. The goals should be the result of the systematic planning process revealing areas of desired change. Goals must include a timeline, specific accountability (who will do what by when), and be achievable using existing resources.	
The plan was shared at a public meeting and with LE/FD EC 32288 EC 32281(3)	The plan must include documentation that it was shared at a public meeting. This is usually a posted PTA or similar meeting. Copies of written invitations to the Mayor or County Administrator, representatives of all labor organizations, parent groups, and anyone else who asked to be notified should be attached.	